

**COUNCIL MINUTES
BOONE COUNTY, INDIANA
June 14, 2016**

Council Member: You are hereby notified that there will be a regular meeting of the Boone County Council at the Boone County Office Building, 116 W. Washington St., in the Connie Lamar Meeting Room, Room 105, in the City of Lebanon, on Tuesday, June 14, 2016 at 6:30p.m.

Council President Steve Jacob called the meeting to order. Council members in attendance were Vice President Marcia Wilhoite, Tom Santelli, Debby Shubert, Kevin Van Horn and David Rodgers. Councilor Hume was absent.

IN THE MATTER OF MINUTES

Councilor Santelli made a motion to approve the council minutes from the May 10, 2016 meeting as written. Councilor Van Horn seconded. Motion carried, 5-1, with Council President Jacob abstaining.

**IN THE MATTER OF RE-APPROPRIATIONS
HIGHWAY**

Craig Parks, Highway Engineer, presented a re-appropriation request for payroll. With a newly created line and the unused money from the truck driver's line, funds were re-appropriated for the seasonal part time position.

From: 1176.0533.410.411.0.7010	Truck Drivers	\$7,680.00
To: 1176.0533.410.411.0.3614	Seasonal Part-Time	

CCD

On behalf of the Commissioners, Council Vice President Wilhoite presented a re-appropriation request for a payment to the Capital COIT Bond. Insufficient funds limited the second payment of the Capital COIT Bond.

From: 1138.0000.440.445.0.9119	HVAC Payment	\$14,814.76
To: 1138.0000.460.415.0.9170	Capital COIT Bond	

Councilor Santelli made a motion to approve the above requests as submitted. Councilor Van Horn seconded. Motion carried, 6-0.

IN THE MATTER OF ADDITIONAL APPROPRIATIONS

Council members reviewed the requests made by the following departments:

AUDITOR

Carla Newcomer, Boone County Auditor, presented an additional request for the purchase of a fire-proof filing cabinet. By statute, personnel files must be kept up to 75 years. Currently, the auditor's office is at maximum capacity and risk failing to stay compliant.

1000.0002.420.421.0.0060	Office Supplies	\$2,000.00
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Councilor Santelli made a motion to approve the request as submitted. Councilor Wilhoite seconded. Motion carried, 6-0.

COMMUNITY CORRECTIONS

Michael Nance, Director of Community Corrections, presented additional requests for the Medicated Assistance Treatment Program. Due to the lack of state funding, the request for office machine and equipment were withdrawn. This additional piece to the existing Jail Treatment Program will be a collaborative effort with the Sheriff and Health Departments thus specifically targeting opiate and alcohol abuse. The Medicated Assistance Treatment Program is the first and only of its kind. It is only eligible for Boone County residents; however individuals can participate through private insurance, if applicable.

Councilor Van Horn inquired about side effects of substance use after medication has been administered.

Mr. Nance stated that participants of the program will suffer immediately, extreme withdraw symptoms with no euphoric effects, which should deter from future use.

1122.0000.420.421.0.0060	Office Supplies	\$500.00
1122.0000.420.422.0.0870	Assmnt Supplies	\$2,000.00
1122.0000. New Line	Vivitrol	\$60,000.00
1122.0000. New Line	Jail Program	\$20,020.00
1122.0000.430.734.0.0007	Rent	\$5,000.00
1122.0000.430.431.0.4780	Drug Testing	\$10,000.00
1122.0000.440.445.0.0064	Office Machine	WITHDRAWN
1122.0000.440.445.0.9023	Equipment	WITHDRAWN

Councilor Santelli made a motion to approve the request as submitted. Councilor Van Horn seconded. Motion carried, 6-0.

SURVEYOR

Ken Hedge, Boone County Surveyor, presented an additional request for the attendance of four annual trainings. Registrations were paid through grants. Surveyor Hedge stated that some costs for conference and training will be utilized by the Elected Officials Training Fund (1217).

1000.0006.430.415.0.0010	Meetings & Seminars	\$500.00
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Councilor Rodgers made a motion to approve the request as submitted. Councilor Santelli seconded. Motion carried, 6-0.

CCD

Mike Miller, County Facilities Superintendent, presented additional requests for the rental and repairs of the existing courthouse emergency generator. In the future, Mr. Miller will be looking to purchase a new unit.

1138.0000.440.443.0.9124	Jail Building	\$3,898.00
1138.0000.440.443.0.9120	Courthouse/Annex	\$11,050.00

Councilor Santelli made a motion to approve the request as submitted. Councilor Rodgers seconded. Motion carried, 6-0.

CORONER

Shon Hough, Boone County Coroner, presented an additional request for Diversion 101: Investigating Rx Drug Crimes Training. This one day class includes education on opiates and heroin. Registration fees cannot be taken out of the the 1217 fund because the Coroner does not have an appropriated line.

1000.0007.430.431.0.0009 Training \$1,654.00
Councilor Rodgers made a motion to approve the request as submitted. Councilor Wilhoite seconded. Motion carried, 6-0.

Coroner Hough spoke in support of the discussion held by Community Corrections and the Sheriff's Department. For the record, he stated "Boone County currently has had eight overdose deaths thus far in 2016 and we are on track to reach a total of 24 by the end of this year." Deaths that occur outside of the county are considered transports; legislation is working on identifying the establishment of an "address of origin." With that said, Boone County is significantly under the true total. He estimated the actual number of deaths to be between 16 and 18.

Sheriff Nielson addressed the council by answering questions about drug trafficking.

PROSECUTOR

Council Vice President Wilhoite presented additional requests on behalf of the Prosecutor. The additional request included the creation of a new fund along with salary and payroll matching lines.

NEW FUND	Prosecutor Felony Diversion Program
NEW LINE	Felony Diversion Coordinator
NEW LINE	OASI
NEW LINE	Retirement

Councilor Santelli made a motion to approve the request as submitted. Councilor Shubert seconded. Motion carried, 6-0.

CIRCUIT COURT

Judge J. Jeffrey Edens, Circuit Court, presented an additional request for the purchase of two computer monitors. During court, the current monitors restrict the versatility of court reporters; therefore job performance is very inefficient. Discussion held.

1000.0232.440.445.0.0066	Equipment	\$500.00
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Councilor Rodgers made a motion to approve the request as submitted. Councilor Santelli seconded. Motion carried, 6-0.

IN THE MATTER OF NEW BUSINESS

Attorney Bob Clutter presented the Commissioners Ordinance 2016-03 for Internal Control and Materiality Policy for the council's knowledge. Discussion held.

The first reading of Council Resolution 2016-01 for the Key Bank Building was presented to the Boone County Council. The purposed was to establish a non-reverting fund, which would allow proper tracking and utilization for county owned property as well as debt service on bonds.

Council President Jacob and Vice President Wilhoite inquired about a closing end date and the choice of a non-reverting fund.

Commissioner Wolfe commented and discussion held on the possible verbiage changes in Resolution 2016-01. No motion was taken; action will be taken at the July 12, 2016 meeting.

Carla Newcomer, Boone County Auditor, presented information and sought out advisement on the 2016 One-time Special COIT Distribution. In accordance with state statute, Auditor Newcomer submitted for the record with the statement “75% of the distribution (\$3,080,188.59) was receipted into fund 1229 while the 25% (\$1,026,729.54) was receipted into County General. The council has the ability to move the 25% into the rainy day fund, if you all so wish. The 25% was receipted into County General due to the low cash balance remaining prior to June Settlement.” Auditor Newcomer communicated specific instruction prescribed by the State Board of Accounts.

Councilor President Jacob strongly advised the transfer of \$1,026, 729.54 to take taken out of the County General fund.

Auditor Newcomer presented an e-mail for the record from Lori Rogers, with State Board of Accounts. The e-mail laid out procedures on how to move forward with the One-time Special COIT Distribution. Also submitted, the Department of Local Government & Finance provided guidelines on what constitutes as “infrastructure”.

The Council would like to pledge a \$1,000,000.00 from the 1229 fund into the newly created Local Road & Bridges Grant fund as a match.

Craig Parks stated that three sources could be pledged as a match to the Local Road & Bridge Matching Grant. These included a portion of the 75% of the One-time COIT Distribution, money from the Rainy Day fund, or the funds from the increase of a wheel tax passed by the fiscal body. Mr. Parks requested direction from the Council on the process of transferring and appropriating funds. He strongly recommended that Boone County should apply for the grant first then wait to see what figures will be received. The State requires that every requested road within the Boone County Resurfacing Project should be individually itemized.

Council President Jacob suggested putting the unrestricted 25% on the agenda for the July council meeting. No motion was taken.

The Council advised Mr. Parks to submit an additional for the July meeting to create a new fund for the Local Road & Bridges Grant with expense lines so that money can be appropriated from the cash balance, once transferred by the Auditor’s Office by check and quietus. A separate additional should be submitted to create an expense line and appropriate funds from the cash balance in the existing 2016 Special COIT Distribution fund.

Cindy Murphy, Director of Nursing, presented the Health Department’s 2015 Annual Report. A pamphlet and information was distributed to the council.

Ms. Murphy stated that the Health Department prefers to maintain all IT equipment expenses within their budget and to not be moved to the CCD fund. The Health Department has their own levy and has allocated those funds for many years. Discussion held.

OLD BUSINESS

Councilor Rodgers made a motion to appoint Mr. Jason Lester as the Council Representative to Thorntown Public Library Board. Councilor Shubert seconded. Motion carried, 6-0.

Surveyor Hedge notified the council that Jim Swift, Land Surveyor, will present an updated on the Cornerstone Project during the July meeting.

The Council inquired about the Fund Balance Report that Deanna Willhoite, former Boone County Auditor, provided during her term. Discussion held on how to obtain the document.

PUBLIC COMMENT

Aaron Smith, Lebanon resident, commented on how the unrestricted 25% of 2016 One-Time Special Distribution should be allocated. Mr. Smith suggested that the unrestricted 25% should be used in other areas unrelated to Highway; at least half should be budgeted for the Sheriff's Department.

Councilor Shubert made a motion to adjourn. Councilor Santelli seconded. Motion carried, 6-0.

The next regular scheduled meeting for the Council is Tuesday, July 12, 2016, at 8:30 a.m., in the Connie Lamar Meeting Room.

Minutes Prepared by Chelsea Young, Deputy Auditor.

Steve Jacob
Boone County Council President

Date

Carla Newcomer
Boone County Auditor

Date